

DEREHAM TOWN COUNCIL

14th August 2018

At a meeting of the **Full Council** held on **Tuesday 14th August 2018** in the Assembly Rooms at **7.30pm**.

Present: Councillors A Bowyer (Chairman), H Clarke, P Duigan, L Goreham, L Monument and P Morton.

Also in attendance: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron and County and District Councillor W Richmond.

38. **To receive any World War One centenary commemorations.**

On this centenary we remember:

Lieutenant Archibald Payne Milk
52nd Battalion – Canadian Infantry (Manitoba Regiment)
Died 8th August 1918 in France

Driver James Claxton
121st Bde – Royal Horse Artillery & Royal Field Artillery
Died 30th August 1918 in France

Private John Head
3rd Battalion – Norfolk Regiment
Died 31st August 1918 at home

39. **To receive apologies for absence.**

Apologies for absence were received from Councillors H Bushell, R Hambidge, K Millbank and T Monument.

40. **Declaration of Interest.**

There were no declarations of interest.

The meeting was adjourned.

County and District Councillor W Richmond advised the meeting that he had requested that Norfolk County Council introduce waiting restrictions at Wheatcroft Way, Greenfields Road. He also said that the Unsuitable for HGV signs had been replaced on St Nicholas Street.

Councillor H Clarke asked Councillors W Richmond and P Duigan if they still had their delegated highways budget of £6000.00.

Councillor Duigan said that he had not committed any of his allowance yet, although there was an ongoing problem of flooding at Old Becclesgate but he thought that this may come out of the Norfolk County Council maintenance budget.

Councillors were reminded there would be the quarterly Highways meeting on the 20th September 2018.

PC Paula Gilluley, Community Engagement Officer from the Norfolk Constabulary gave a breakdown of the crime figure for June, and advised the meeting that the police were having Action Days of hi-visibility in villages.

Councillor P Duigan said that the priorities from the last Safer Neighbourhood Action Panel meeting are Anti-Social Behaviour in the Town Centre, speeding and drug supply and misuse.

The meeting resumed.

41. **To receive announcements.**

The Deputy Mayor, Councillor A Bowyer announced that she had attended the following events:

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| 17 th June 2018 | - | A Memorial Service and road naming ceremony at Swanton Morley in memory of the soldiers who died whilst serving in Afghanistan. |
| 4 th July 2018 | - | Rose Fair at Wisbech |
| 26 th July 2018 | - | Friends and Family at RAF Marham |
| 27 th July 2018 | - | Norfolk Day |

42. To receive, confirm as correct and sign the minutes of the **Full Council** meeting held on **Tuesday 10th July 2018.**

Proposed by Councillor A Bowyer, seconded by Councillor L Monument the minutes of the Full Council meeting Tuesday 10th July 2018 were agreed and signed.

43. **Heritage & Open Spaces Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 24th July 2018.**

Proposed by Councillor P Duigan, seconded by Councillor A Bowyer the minutes of the Heritage and Open Spaces Committee were agreed and signed

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendation was agreed and approved by the Council without amendment:

To consider working with Norfolk Wildlife Trust to produce a management plan for the Neatherd.

The Town Council work with the Norfolk Wildlife Trust to produce a management plan for the Neatherd and surrounding land for a cost of £300.

44. **Recreation Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 24th July 2018.**

Proposed by Councillor A Bowyer, seconded by Councillor P Bowyer the minutes of the Recreation Committee were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council without amendment:

To consider scheme for refurbishment of Toftwood Play area.

To accept the Russell Play tender for the refurbishment of Toftwood Play area, subject to some changes in the provision of play equipment which would be delegated to officers to negotiate.

To consider beginning the process of identifying land in the south of Dereham to address the shortfall in open space in the south of Dereham.

That the Town Clerk be authorised to approach NP Law to gain written guidance. Using this guidance the Town Clerk should develop a brief for consultants to identify suitable locations and send the brief out to suitable consultants and invite tenders. These would then be brought back to council to consider the next steps.

To consider assisting Dereham and District Allotment and Gardeners association to boost membership.

That £500 be used from the Allotment maintenance budget to support a promotional membership offer. This would operate as follows: the Allotment Association offer a limited offer for up to 70 new members of buy first year and get the second year free membership, the council would then cover the cost of the second year membership.

To consider controlling parking at the Recreation Ground in Dereham.

That the properties that back directly onto the car park be offered a licence to park in the car park at the Recreation Ground, the charge for a licence would be £50 per car for a five year period, with a maximum of two licences per household.

To consider response to ongoing query regarding Lineside.

To improve the play area at Lineside by installing some new play equipment and benches. Proposal and cost would be brought to Full Council in August.

45. To receive, confirm as correct and sign the minutes of the **Planning** meeting held on **Tuesday 10th July 2018 and Tuesday 24th July 2018.**

Proposed by Councillor A Bowyer, seconded by Councillor L Monument the minutes of the planning meetings Tuesday 10th July 2018 and Tuesday 24th July 2018 were agreed and signed subject to minor amendments.

46. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor A Bowyer, seconded by Councillor L Monument the list of accounts paid and the Financial Statement were agreed and signed. The list of accounts to be paid would be revised and brought back to the September Full Council meeting to be signed.

47. **To co-opt a new councillor.**

Councillor A Bowyer proposed a secret ballot; ballot papers were handed to Councillors and collected by the Deputy Town Clerk. The votes were counted by the Deputy Mayor and verified by the Town Clerk.

Mr Stuart Green was co-opted on to the Town Council as a Councillor.

48. **To consider quotes for play equipment for the play area at Lineside.**

Councillors agreed that Fenland Leisure should be used for the purchasing of play equipment a Lineside. Also that a picnic bench and litter bin should be installed. The budget for this would be £6500.00.

49. **To give delegated authority to the Town Clerk to negotiate an acceptable 106 offer from Orbit Homes.**

Since the agenda for this meeting was sent out an agreement for the commuted sum has been agreed. But the Council should pressure Breckland Council to see the wording of the 106 agreement before it is finalised.

Chairman