

DEREHAM TOWN COUNCIL

8th October 2013

At a meeting of the **Full Council** held on **Tuesday 8th October 2013** in the Assembly Rooms at **7.30pm**.

Present: Councillors K Millbank (Chair), T Birt, A Bowyer, P Duigan, S Green, R Hambidge, L Monument, and T Monument.

Also in attendance: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron, Council Officer Amanda Wood, County and District Councillor W Richmond, Mr R Richmond.

69. **To consider apologies for absence.**

Apologies for absence were received from Councillors R Goreham, L Goreham, M Fanthorpe and H Rogers.

70. **Declaration of Interest.**

There were no declarations of interest

The meeting was adjourned for public speaking.

County and District Councillor W Richmond informed the meeting that the Dereham Community Action Group were concerned about anti-social behaviour and theft within the Town, particularly in retail units. They have requested there be a greater Police presence.

Councillor P Duigan informed the meeting that a local resident wished to pass on their gratitude to the Clerk and Deputy Clerk for their work in ensuring the reduction in noise levels at the recreation ground particularly when the Fair was there.

The Town Clerk informed the meeting that the Council were finalising the Registering of Manorial Rights for the Market Place.

The meeting resumed.

71. **To receive announcements.**

The Mayor, Councillor K Millbank attended the following events:
15th September 2013 Battle of Britain Parade
15th September 2013 Civic Service at Wymondham Abbey
16th September 2013 Norfolk County Scout AGM
24th September 2013 Netball with Breckland Netball League Team

The Deputy Mayor, Councillor T Birt attended the following event:
15th September 2013 re-dedication of St Nicholas Bells

72. **To receive, confirm as correct and sign the minutes of the Full Council meeting held on Tuesday 10th September 2013.**

Proposed by Councillor K Millbank, seconded by Councillor T Birt, the minutes were agreed and signed subject to the following amendment in minute 60 to change date to Tuesday 13 th August 2013

73. **Social and Welfare Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 24th September 2013**

Proposed by Councillor R Hambidge, seconded by Councillor L Monument the minutes were agreed and signed.
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(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were approved by the Council without any amendments:

To consider final location for public toilets.

- I. That Barwell's Court is the preferred option for the location of Dereham's public toilets.

74. **Markets and Buildings**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 24th September 2013**

Proposed by Councillor L Monument, seconded by Councillor A Bowyer, the minutes were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

Councillor L Monument wished to express the Council's thanks to the Town Clerk, the Mayor and Deputy Mayor for their hard work and contribution to the Overview and Scrutiny Committee.

The following recommendations were approved by the Council without any amendments:

To consider purchasing land from the Leslie Potter Trust

- That the Trust share the cost of this.
- The problems with the trees at Cedar Court be addressed as part of the transfer.
- The purchase is deferred to the Finance and Governance Committee to identify budget.

75. **To receive and adopt the minutes of the Planning Meetings Tuesday 10th September 2013 and Tuesday 24th September 2013**

Proposed by Councillor K Millbank, seconded by Councillor T Birt, the minutes of the plans meetings 10th September 2013 and 24th September 2013 were agreed and signed.

76. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor T Birt, seconded by Councillor K Millbank, the list of accounts paid, the Financial Statement and list of account to be paid were agreed and signed.

77. **To consider a resolution towards the Town Council's commitment to the Preservation of Open Spaces**

Due to the absence of Councillor R Goreham at the meeting this item was differed to the next Full Council Meeting on 12th November 2013

78. **To consider the recommendation from the Interview Panel to appoint Landscape Architect or the Cemetery.**

Councillors R Hambidge, L Monument, T Birt, and the Clerk interviewed four prospective companies on the 1st October 2013.

Councillor R Hambidge recommended that the main landscape architect will be Cemetery Development Services and that the design of the machinery store and access be completed by J Stacey Architects. This was seconded by Councillor K Millbank and agreed.

79. **To consider the Grant Application for the Royal British Legion for the Remembrance Day Parade.**

The application has been brought to the Full Council meeting as there is insufficient time for the application to go to the Finance and Governance Meeting.

The grant application covers the normal cost of the band £175 as well as the cost of the hire of a professional sound system £300.

Proposed by Councillor K Millbank and seconded by Councillor T Birt and agreed that the following grant was awarded:
£175 for the Band Hire
£300 for the Professional Sound System.

80. **Exclusion of Press & Public.**

Proposed by Councillor K Millbank, seconded by Councillor T Birt, it was agreed to pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.

81. **To consider tenders for fencing and hedging on new land at Neatherd Moor.**

This relates to the 26 acres purchased at the Neatherd. As a condition of the planning application for change of use, fencing and hedging as a boundary treatment had to be installed along the boundary with neighbouring residential properties.

Quotes from 2 suppliers have been received from the County Grounds Maintenance and J Cheatham

Proposed by Councillor K Millbank and seconded by Councillor T Birt it was agreed that J Cheatham will be given the works for the Hedging and Fencing for the new land at Neatherd Moor, at a cost of £3,607.

Chairman