

DEREHAM TOWN COUNCIL

22nd November 2016

At a meeting of the Heritage & Open Spaces Committee held in the Assembly Rooms on **Tuesday 22nd November 2016** upon the rising of the Recreation Committee Meeting.

Present: Councillors P Duigan (Chairman), A Bowyer, L Goreham, K Millbank and L Monument (substitute for H Rogers)

Also in attendance: County & District Councillor W Richmond, Town Clerk T Needham, Deputy Town Clerk J Barron and Mr K Hawkins (Footpath Warden).

1. **To receive apologies for absence.**

Apologies for absence were received from Councillor H Rogers.

2. **Declaration of Interest.**

There were no declarations of interest.

3. **Update on footpath issues.**

The Footpath Warden Mr Hawkins presented his report to the committee. Mr Hawkins said that nearly all of the 3000 Dereham walks guides have been distributed to a range of locations around the town, and most have been taken. Dereham Walkers are Welcome is planning to revise these and it is hoped that these can be produced on the same basis as before, with Dereham Town Council holding the copyright.

The committee recommended that the Walkers guides be produced as before with the Town Council holding the copyright.

4. **To consider granting an easement for an additional property at Oyster Meadow.**

The developer of Oyster Meadow has applied for planning permission to construct an additional property on the site and has requested an additional easement for access across the Neatherd.

The committee recommended that an additional easement should be granted if the developer is given planning permission for the additional property.

5. **To consider purchasing a battery powered strimmer to assist with keeping footpaths clear.**

The committee recommended that a battery powered strimmer be purchased so that the Footpath Warden can keep the footpaths clear. The cost of approximately £300 would come from the Street Furniture budget.

6. **Update on signage around the Town and to consider next steps**

The committee read the short reports produced by the Dementia Friendly Dereham group and the Footpath Warden, which identified areas for improvement.

The committee recommended that the signage suggested by the Dementia

Friendly Dereham group for the toilets should be carried out.

From the reports there seems to be two distinct purposes for signage:

1. Functionality – e.g. where is the library, post office, etc
2. Heritage/public interest – what buildings/locations of historical interest and where they are?

The committee recommended that there should be two working groups, one group to look at a functional map, finger posts and their locations and the second group to look at heritage information/map and how this could be displayed in the Market Place.

7. **To consider part funding the cost of a kissing gate at the access to Badley Moor.**

The committee recommended that the Town Council purchase a kissing gate for around £400, which will be installed by the landowner who would also maintain it.

8. **To consider Parish Partnership projects.**

The committee recommended that the Town Council apply (subject to costs) to install two Trods: 1) A link from where the footway ends at the hospital to the lane leading to Northall Green, 2) Link between BR21 and FP22.

The committee discussed the possibility of installing new Dereham sign located near to the point where people enter Dereham. It was agreed that costings for a couple of designs be sought and taken to the Finance and Governance Committee.

Chairman