

NOTE: In the case of non-members, this agenda is for information only

DEREHAM TOWN COUNCIL

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8th August 2018

Dear Councillor

You are hereby summoned to attend the next meeting of **Dereham Town Council** which will be held in the Council Chamber at the Assembly Rooms, Dereham on **Tuesday 14th August 2018 at 7.30pm** to consider the items on the Agenda below.

Yours faithfully

A N Needham

**Mr A N Needham
Town Clerk**

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

AGENDA

1. To receive any World War One centenary commemorations.
2. To receive apologies for absence.
3. **Declaration of Interest.**
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011.

Public Speaking - meeting to be adjourned for up to 15 minutes maximum to take questions from members of the public or to allow County and District Councillors to give a report and answer questions.
4. To receive announcements.
5. To receive, confirm as correct and sign the minutes of the **Full Council** meeting held on **Tuesday 10th July 2018.**
6. **Heritage & Open Spaces Committee**
(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 24th July 2018.**

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

To consider working with Norfolk Wildlife Trust to produce a management plan for the Neatherd.

The committee recommended that the Town Council work with the Norfolk Wildlife Trust to produce a management plan for the Neatherd and surrounding land for a cost of £300.

7. **Recreation Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 24th July 2018.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

To consider scheme for refurbishment of Toftwood Play area.

The committee recommended to accept the Russell Play tender for the refurbishment of Toftwood Play area, subject to some changes in the provision of play equipment which would be delegated to officers to negotiate.

To consider beginning the process of identifying land in the south of Dereham to address the shortfall in open space in the south of Dereham.

The committee recommended that the Town Clerk be authorised to approach NP Law to gain written guidance. Using this guidance the Town Clerk should develop a brief for consultants to identify suitable locations and send the brief out to suitable consultants and invite tenders. These would then be brought back to council to consider the next steps.

To consider assisting Dereham and District Allotment and Gardeners association to boost membership.

The committee recommended that £500 be used from the Allotment maintenance budget to support a promotional membership offer. This would operate as follows: the Allotment Association offer a limited offer for up to 70 new members of buy first year and get the second year free membership, the council would then cover the cost of the second year membership.

To consider controlling parking at the Recreation Ground in Dereham.

The committee recommended that the properties that back directly onto the car park be offered a licence to park in the car park at the Recreation Ground, the charge for a licence would be £50 per car for a five year period, with a maximum of two licences per household.

To consider response to ongoing query regarding Lineside.

The committee recommended improving the play area at Lineside by installing some new play equipment and benches. Proposal and cost would be brought to Full Council in August.

8. To receive, confirm as correct and sign the minutes of the **Planning** meeting held on **Tuesday 10th July 2018 and Tuesday 24th July 2018**
9. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**
10. To co-opt a new councillor.
11. To consider quotes for play equipment for the play area at Lineside.
12. To give delegated authority to the Town Clerk to negotiate an acceptable 106 offer from Orbit Homes.