

DEREHAM TOWN COUNCIL

10th October 2017

At a meeting of the **Full Council** held on **Tuesday 10th October 2017** in the Assembly Rooms at **7.30pm**.

Present: Councillors H Bushell (Chairman), A Bowyer, H Clarke, P Duigan, L Goreham, R Hambidge, K Millbank, L Monument and T Monument.

Also in attendance: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron, County & District Councillor W Richmond and District Councillor A Webb.

60. **To receive any World War One centenary commemorations.**

On this centenary we remember:

Gunner Harry Percy Eagling
331st Siege Battery – Royal Garrison Artillery
Died 27th October 1917 in Belgium

Private Reginald Payne Milk
12/13th Battalion – Northumberland Fusiliers
Died 4th October 1917 in Flanders

Lance Corporal Robert Edward Oldham
2nd Battalion – Honourable Artillery Company
Died 19th October 1917 in Reutel, Belgium

Corporal Thomas Alexander Parker
1st Battalion – Norfolk Regiment
Died 9th October 1917 in Flanders

Corporal Victor Charles Rose
9th Battalion – Norfolk Regiment
Died 2nd October 1917 in France

Fitter Isaac James Skipper
“C” Battery 76th Army Brigade – Royal Field Artillery
Died 25th October 1917 in Flanders

61. **To receive apologies for absence.**

There were no apologies for absence.

62. **Declaration of Interest.**

There were no declarations of absence.

The meeting was adjourned.

Mr Toby McKenzie from the Adult Education Service gave a short presentation explaining the courses that were on offer which include Maths, English and Science to name a few. Mr Mackenzie asked Councillors for their support

and invited them to visit any of the classes to gain an insight into how the courses worked.

District Councillor A Webb advised the meeting that Anglian Water had now finished work but Taylor Wimpey had not applied to start selling more houses. Also the protected Oak Tree on the site would be demolished.

There will be a meeting between George Freeman and Orbit Homes on the 10th November, this is a private meeting but Councillors L Monument, A Webb and W Richmond will be attending. Councillor A Webb said that Orbit Homes were challenging the viability of providing affordable housing.

Councillor A Webb thanked Councillors on behalf of the Windmill for the grant for a quarter of the funding for the hologram which will show the story of the windmill.

County & District Councillor W Richmond advised the meeting that on Thursday 19th October between 2pm and 7pm the Internal Drainage Board will be holding a drop in session at Dereham Memorial Hall.

Councillor W Richmond reminded Councillors about the meeting with Breckland Police in Watton on Monday 23rd October.

Councillor W Richmond said that he had sympathy with all those involved in the recent accident on the A47 near Scarning and the possibility of average speed cameras being installed on this part of the A47 were discussed along with additional lighting.

The Town Clerk would write to Highways England with regards to having average speed cameras on the A47 near the Drayton Hall turning.

The meeting resumed.

63. **To receive announcements.**

The Deputy Mayor, Councillor T Monument announced that he had attended the following event:

19th September 2017 - RBL Annual President's Reception

The Mayor, Councillor H Bushell announced that she had attended the following events:

14th September 2017 - High Sheriff of Norfolk Celebration of Volunteers

15th September 2017 - Rotary Club Art Exhibition

21st September 2017 - Dereham Baptist Church to present items purchased for the Dementia Group

23rd September 2017 - Dereham Baptist Church, induction of new Associate Minister

26th September 2017 - Forget me not meeting

29th September 2017 - NCC Chairman's Theme Launch Reception

64. To receive, confirm as correct and sign the minutes of the **Full Council** meeting held on **Tuesday 12th September 2017.**

Proposed by Councillor H Bushell, seconded by Councillor T Monument, the minutes of the Full Council Tuesday 12th September 2017 were agreed and signed subject to amendments made in the minute book.

Proposed by Councillor H Bushell, seconded by Councillor A Bowyer, it was agreed that Chris Starkie (LEP), Tim Mills (BC), Christine Marshall (BC) and David Dukes (NCC) should be invited to attend a working group meeting rather than a Full Council Meeting. (This is reference to minute 59)

65. To receive, confirm as correct and sign the minutes of the **Extraordinary Full Council** meeting held on **Tuesday 26th September 2017.**

Proposed by Councillor H Bushell, seconded by Councillor L Monument, the minutes of the Extraordinary Full Council Tuesday 26th September 2017 were agreed and signed subject to amendments made in the minute book.

66. To receive, confirm as correct and sign the minutes of the **Finance and Governance Meeting** held on **Tuesday 19th September 2017.**

Proposed by Councillor H Bushell, seconded by Councillor R Hambidge, the minutes of the Finance and Governance Meeting Tuesday 19th September 2017 were agreed and signed.

67. To receive, confirm as correct and sign the minutes of the **Planning** meeting held on **Tuesday 12th September 2017** and **Tuesday 26th September 2017.**

Proposed by Councillor H Bushell, seconded by Councillor P Duigan the minutes of the Planning meetings Tuesday 12th September 2017 and Tuesday 26th September 2017 were agreed and signed.

68. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

The Town Clerk advised Councillors that the invoice for the sum of £4,800 had been cancelled.

Proposed by Councillor H Bushell, seconded by Councillor R Hambidge, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed and signed

69. **To co-opt a new Councillor.**

The Town Clerk advised Councillors that only one CV had been received and that was from Mr Philip Morton.

Proposed by Councillor R Hambidge, seconded by Councillor L Monument and put to the vote. It was agreed unanimously that Mr Philip Morton be co-opted as a Councillor for Dereham Town Council.

70. **To receive representation from Mr N Anema why a Kissing Gate has not been installed at Badley Moor.**

Mr Anema said that he neither the time nor the finance to install the kissing gate. The Town Clerk asked Mr Anema if the council applied for the official consent would he allow the Town Council to install the kissing gate at their expense to which he replied no.

Mr Anema said that he did not feel that this was a priority but agreed that it would be installed within the next 6 months. Councillors said that the kissing gate must be installed by 10th April 2018 at the latest.

71. **To agree recommendation to appoint a new member of staff.**

Proposed by Councillor A Bowyer, seconded by Councillor R Hambidge it was agreed that Mr Ben Prior be appointed to the post of General Maintenance Person.
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72. **To consider installing CCTV at Dereham Cemetery.**

The Town Clerk said that there has been an outbreak of vandalism and graffiti at the old cemetery. In the last week there have been two broken stained glass windows, a broken digger window, toilet window broken twice and a considerable level of graffiti on the mortuary.

The Town Clerk advised Councillors that after discussion with the Chairman of Finance the CCTV was already in the process of being installed as the vandalism was not abating.

Proposed by Councillor R Hambidge, seconded by Councillor A Bowyer it was agreed unanimously that the CCTV be connected to the internet to allow monitoring.
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73. **To consider action regarding Toftwood United Football Club.**

Toftwood United football club has been operating from Toftwood Recreation Ground for many years. They own a porta cabin-type changing room and a storage container located on the recreation ground. The changing room has previously had temporary planning consent but this has lapsed. The Town Council gave a grant to purchase the storage container and placed a condition on the grant that they apply for planning consent.

Despite council staff trying to support the club to make an application for planning consent for both changing room and storage container no valid application has been made

Breckland Council served a planning enforcement notice on the Town Council (as land owners) for the units to be removed and a 28 day notice was served on the Football Club to remove the units was posted on the 22nd September. It was hoped that posting the notice would spur the club to make contact, but no contact has been made.

The Council has no choice but to follow through with the removal of the units if Breckland continues with its enforcement process.

It was agreed that a new lock should be put on the gate leading to Toftwood

Recreation Ground along with a sign stating that any group wishing to use the Recreation Ground should contact the Town Clerk for permission and a formal agreement would be drawn up.

74 **Exclusion of press and public**

Proposed by Councillor H Bushell, seconded by Councillor A Bowyer it was agreed to pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.

75. **To explain cancellation of invoice.**

The Town Clerk explained that the invoice for the sum of £4800 had been cancelled.

Chairman