

**NOTE:** In the case of non-members, this agenda is for information only

## **DEREHAM TOWN COUNCIL**

Assembly Rooms, Quebec Street, Dereham, Norfolk NR19 2DJ  
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**7<sup>th</sup> February 2018**

### **To All Members of the Town Council**

Dear Councillor

You are hereby summoned to attend the next meeting of **Dereham Town Council** which will be held in the Council Chamber at the Assembly Rooms, Dereham on **Tuesday 13<sup>th</sup> February 2018 at 7.30pm** to consider the items on the Agenda below.

Yours faithfully

*A N Needham*

**Mr A N Needham**  
**Town Clerk**

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

### **A G E N D A**

1. To receive any World War One centenary commemorations.
2. To receive apologies for absence.
3. **Declaration of Interest.**  
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011.  
  
Public Speaking - meeting to be adjourned for up to 15 minutes maximum to take questions from members of the public or to allow County and District Councillors to give a report and answer questions.
4. To receive announcements.
5. To receive, confirm as correct and sign the minutes of the **Full Council** meeting held on **Tuesday 9<sup>th</sup> January 2018.**

6. To receive, confirm as correct and sign the minutes of the **Planning** meeting held on **Tuesday 9<sup>th</sup> January 2018** and Tuesday **23<sup>rd</sup> January 2018**
7. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**
8. To agree and sign the Licence for the Dereham Antiquarian Society.
9. To comment on Norfolk County Councils Draft Flood Investigation Report.
10. To consider purchasing improved hearing loop for the Memorial Hall.
11. To consider purchasing a shutter for the bar at the Memorial Hall.
12. To consider installing ventilation for the Council office.
13. To consider obtaining legal advice regarding interpretation of Breckland Council Policies DC11 and ENV04.
14. To consider brief for Toftwood Play Area.
15. To consider having a Town Council policy statement regarding dualling of the A47 west of Dereham.