

***NOTE:** In the case of non-members, this agenda is for information only

DEREHAM TOWN COUNCIL

Assembly Rooms, Quebec Street, Dereham, Norfolk NR19 2DJ

Telephone: Dereham (01362) 693821 Fax: (01362) 693405

<http://derehamtc.norfolkparishes.gov.uk>

E-mail: generalenquiries@derehamtowncouncil.org

1st March 2018

To All Members of the Finance and Governance Committee

Councillors H Bushell, H Clarke, P Duigan, R Hambidge and L Monument.

Dear Councillor

You are hereby summoned to attend the next meeting of the **Finance & Governance Committee** to be held at the Assembly Rooms on **Tuesday 6th March 2018 at 7.00pm** to consider the items on the Agenda below.

Yours faithfully

A N Needham

**Mr A N Needham
Town Clerk**

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

A G E N D A

1. To receive apologies for absence.
2. Declaration of Interest.
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011.
3. To consider grant applications.
4. To consider WW1 grant applications.
5. To receive expenditure against budget.
6. To review 5 year budget.
7. To receive petty cash expenditure.
8. To review Asset register.

9. To review insurance schedule.
10. To review Financial Regulations.
11. Update on internal Auditor.
12. Update on Assembly Rooms ownership.
13. To consider external painting of Assembly Rooms,
14. To consider contracting our PAYE admin.
15. To discuss General Data Protection Regulation 2018.
16. To consider purchasing tracking system for the digger.
17. To discuss Taylor Wimpey drainage scheme.
18. Update on Create Consulting.