

# DEREHAM TOWN COUNCIL

9<sup>th</sup> September 2014

At a meeting of the **Full Council** held on **Tuesday 9<sup>th</sup> September 2014** in the Assembly Rooms at **7.30pm**.

**Present:** Councillors T Birt (Chairman), A Bowyer, P Duigan, R Goreham  
L Goreham, R Hambidge, T Monument, L Monument and H Rogers.

Also in attendance: Town Clerk A Needham, Deputy Town Clerk J Barron and District and County Councillor W Richmond.

60. **To receive apologies for absence.**

Apologies for absence were received from Councillors M Fanthorpe and K Millbank.

61. **Declaration of Interest.**

Councillors L Monument and T Monument declared pecuniary interest in minute 69 as they are members of the Dereham (Ruthen) Twinning Association.

*The meeting was adjourned for public speaking.*

PCSO's Darren Smith and Hayley Greenhill addressed the meeting giving a breakdown of the crimes.

Councillor Duigan said that he had been advised by residents that there were on-going problems with antisocial behaviour in St Nicholas Churchyard and it had now spread to Old Becclesgate.

PCSO Smith said that he would pass these concerns on to his Inspector and see if it could be made a priority area.

Councillor Birt asked what were the main areas of antisocial behaviour?

PCSO Smith said that it was youths and their cars in the Market Place and school children making a mess.

*The meeting resumed.*

62. **To receive announcements.**

Councillor T Birt attended the following events:

15 <sup>th</sup> August 2014	NORJAM at the Norfolk Showground
16 <sup>th</sup> August 2014	A footpath walk to the North of Dereham
19 <sup>th</sup> August 2014	Final footpath walk
21 <sup>st</sup> August 2014	RAF Marham Families Day
23 <sup>rd</sup> August 2014	Inspected the troops at a WWI re-enactment held in Dereham Market Place.
1 <sup>st</sup> September 2014	Dereham Youth Forum at the Baptist Church to present certificates.

63. **To receive, confirm as correct and sign the minutes of the Full Council meeting held on Tuesday 12<sup>th</sup> August 2014**

Proposed by Councillor T Birt, seconded by Councillor L Monument the minutes of the Full Council 12<sup>th</sup> August 2014 were agreed and signed subject to the following amendment at minute 55 *This was noted* be replaced with *The proposed changes were noted and referred to the September meeting for approval.*

64. **Social & Welfare**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 26<sup>th</sup> August 2014**

Proposed by Councillor R Hambidge, seconded by Councillor T Birt the minutes of the Social & Welfare Committee 26<sup>th</sup> August 2014 were agreed and signed subject to the following amendment *August* being inserted after Tuesday 26<sup>th</sup>.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendation was agreed and approved by the Council without amendment:

That the architects design a structure with a leaf shaped roof within a budget of £125,000. The Town Clerk confirmed that the borrowing requirement will be £525,000. In order to cover the repayments for the additional loan burial fees would increase by £120.00, with half the increase coming in from April 2015 and the other half the following April

65. **Markets & Buildings**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 26<sup>th</sup> August 2014**

Proposed by Councillor L Monument, seconded by Councillor R Hambidge the minutes of the Markets & Buildings Committee were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council without amendment:

i) That invoices should be paid one clear calendar month before an event, and that a £6.00 + VAT administration charge is made if the hirer makes last minute changes to the booking and an amended invoice has to be issued.

ii) That there are two main agents for ticket sales in the Town, The Little Gallery and Sounds, and that tickets are also available on line from Norwich Theatre Royal.

iii) *That the final wording for the Memorial Hall statue :-*

*COURAGE, by Neal French*

*During the renovation of the Memorial hall in 2011 Dereham Town Council commissioned this statue as a tribute to the many servicemen and women from Dereham whose names appear on no other memorial: those who served and faced imminent death; whose acts of courage, heroism and self-sacrifice saved and inspired others; and who against all odds, survived.*

*Neal French's compositions have a universal quality. The statue is based on an actual act of heroism by a Dereham man, transformed by the sculptor's style and skill into a symbol of all those acts of wartime courage that gave us the peace we enjoy today. We hope 'Courage' will inspire you to remember them with gratitude and pride.*

iv) To wait for advice on the heating system and what it will cost to bring it up to specification. The Town Council will then instruct its solicitors to formally contact the original design engineer so that the outstanding issues can be resolved.

66. **To receive and adopt the minutes of the Planning Meeting Tuesday 12<sup>th</sup> August 2014 and Tuesday 26<sup>th</sup> August 2014**

Proposed by Councillor T Birt, seconded by Councillor A Bowyer the minutes of the Planning Meetings held 12<sup>th</sup> August 2014 and 26<sup>th</sup> August 2014 were agreed and signed.

67. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor T Birt, seconded by Councillor L Monument the list of accounts paid, The Financial Statement and list of accounts to be paid were agreed and signed.

68. **To consider option to normalise Common Land usage at Peartree Cottage Little Neatherd.**

The Clerk updated the meeting that the owner was applying to have the land delisted as a common on the grounds that it was wrongly registered in the first place. The ability to make such an application through the Commons Registration Authority becomes available from October. Any further work to normalise the situation should wait until a decision has been made regarding deregistration.

*Councillors L Monument and T Monument left the meeting*

69. **To consider grant application from Dereham (Ruthen) Twinning Association.**

Proposed by Councillor P Duigan, seconded by Councillor H Rogers it was agreed that Dereham (Ruthen) Twinning Association be awarded a grant of £75.00.

Councillors L Monument and T Monument rejoined the meeting

70. **To confirm amendments to Standing Orders**

Councillors confirmed that the words *'There shall be no audio or video recording or photographs of the meeting without the express approval of the Council'* be deleted from Standing Orders.

71. **Exclusion of press and public**

Proposed by Councillor T Birt seconded by Councillor R Hambidge it was agreed to pass a resolution to exclude the press and public from the meeting on the grounds that the business to be transacted is confidential and publicity would be prejudicial to the public interest.

72. **To consider recommendation from Staff Interview Panel**

Councillor T Birt informed the meeting that he along with Councillor A Bowyer conducted the staff interview with the Town Clerk.

Proposed by Councillor T Birt seconded by Councillor R Goreham it was agreed to appoint Mr P Richardson to the new position created by the restructure of the grounds maintenance staff. This was agreed.

73. **Verbal update on Memorial Hall heating system**

The Clerk along with Councillor T Birt updated the meeting regarding an informal visit by a building services engineer. This engineer confirmed that the cost of completing the works on the heating system would be sufficient to justify pursuing the original Design Engineer, as per minute 65 (IV).

Chairman