

DEREHAM TOWN COUNCIL

14th October 2014

At a meeting of the **Full Council** held on **Tuesday 14th October 2014** in the Assembly Rooms at **7.30pm**.

Present: Councillors T Birt (Chairman), A Bowyer, K Millbank, R Hambidge, P Duigan, L Monument and T Monument.

Also in attendance: Town Clerk A Needham, Deputy Town Clerk J Barron and County & District Councillor W Richmond.

74. **To receive apologies for absence.**
Apologies for absence were received from Councillors M Fanthorpe, L Goreham, R Goreham and H Rogers.
75. **Declaration of Interest.**
There were no declarations of interest.

The meeting was adjourned

PCSO Matt Havers addressed the meeting; he said that there had been an increase in crime figures although serious crimes had decreased. The increase in figures could be due to the fact that the way of recording crimes had changed.

The Police priority areas in Dereham are the Recreation Ground, London Road to combat drug use, anti-social behaviour and littering, Market Place to combat inconsiderate parking and cycling on pavements and the Rugby Field at Moorgate to combat anti-social behaviour and criminal damage.

County & District Councillor W Richmond advised Councillors that Norfolk County Council's parish partnership scheme for small highways projects has been relaunched this autumn. Parishes can bid for funding covering up to half of the cost of the SAM2. Councillor Richmond asked if the Town Council would consider purchasing a SAM2 through the scheme.

Councillor P Duigan advised Councillors that the Toftwood Doctors Surgery had now merged with the surgeries at Elmham and Swanton Morley. Councillor Duigan also updated the meeting regarding the Local Plan which would be going to Breckland Council Cabinet Meeting next week, if they are satisfied it is fit for purpose it will then come to the Town Council for the consultation period.

Councillor L Monument told the meeting that members of the Rùthen Twinning had visited Dereham the first week in October. The Twinning Association had brought with them the Rùthen Kammerchor who gave a wonderful concert at St Nicholas Church in Dereham.

The meeting resumed

76. **To receive announcements.**

Councillor T Birt attended the following events:

14 th September 2014	Civic Sunday Reception (Tin Mountain)
14 th September 2014	Watton Civic Service
15 th September 2014	Funeral Service for Flo Mann
15 th September 2014	Norfolk Battle of Britain Commemoration
15 th September 2014	Norfolk Scout AGM
17 th September 2014	Mid-Norfolk Citizens Advice Bureau AGM
18 th September 2014	St Nicholas Flower Festival
21 st September 2014	Air Cadets Battle of Britain Commemoration
3 rd October 2014	University of the Third Age Open Day
4 th October 2014	Norfolk Association of Local Councils AGM
4 th October 2014	Norfolk Knitters & Stitchers Showcase

77. **To receive a presentation from Mr Roger Margand regarding the annual report and funding request for Citizens Advice Bureau.**

Mr Roger Margand and Mrs Mandy Lewis from the Citizens Advice Bureau gave a presentation regarding the work their organisation carried out and the benefits it provided to local residents

78. **To receive, confirm as correct and sign the minutes of the Full Council meeting held on Tuesday 9th September 2014.**

Proposed by Councillor T Birt, seconded by Councillor P Duigan the minutes of the Full Council 9th September 2014 were agreed and signed.

79. **Recreation Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 23rd September 2014.**

Proposed by Councillor T Birt, seconded by Councillor A Bowyer the minutes of the Recreation Committee 23rd September 2014 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

There were no recommendations put forward at this meeting.

80. **Heritage & Open Space Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 23rd September 2014.**

Proposed by Councillor P Duigan, seconded by Councillor A Bowyer the minutes of the Heritage & Open Spaces Committee 23rd September 2014 were agreed and signed subject to the addition of '*offer of signage relating to controlling dogs*' being added onto the end of the last recommendation.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council subject to the amendment shown in italics:

i. To consider signage to improve access to Badley Moor.

That a finger post be installed pointing to Badley Moor and that the Town Clerk liaise with landowners regarding a suitable installation point.

ii. To consider whether to pursue any legal action regarding access to Badley Moor.

That the Council take legal action to restore access to Badley Moor. In the first instance, so as not to incur unnecessary legal bills, Council will formally write to the current land owner stating the facts as they have been presented to the Council, and requesting that access be restored - '*offer of signage relating to controlling dogs*'.

81. To receive and adopt the minutes of the Planning Meeting Tuesday 9th September 2014 and Tuesday 23rd September 2014.

Proposed by Councillor T Birt, seconded by Councillor A Bowyer the minutes of the Planning Meetings held 9th September 2014 and 23rd September 2014 were agreed and signed.

82. To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.

Proposed by Councillor T Birt, seconded by Councillor K Millbank the list of accounts to be paid, the Financial Statement and list of accounts to be paid were agreed and signed.

83. To consider signing lease with the Trustees of Dereham Windmill.

Proposed by Councillor T Birt, seconded by Councillor R Hambidge it was agreed to delegate the signing of the lease with the Trustees of Dereham Windmill to the Town Clerk and Councillors L Monument and T Birt.

84. To consider signing Deed dedicating the windmill paddock as a Queen Elizabeth II Playing Field.

Proposed by Councillor L Monument, seconded by Councillor T Birt it was agreed to sign the updated Deed subject to the changing of the Trustees names.

85. To confirm borrowing requirement for new cemetery.

Councillor T Birt proposed that Dereham Town Council borrow the sum of £525,000 for the new cemetery, this was seconded by Councillor R Hambidge and put to a recorded vote. Those who voted for the proposal were: Councillors T Birt, A Bowyer, P Duigan, R Hambidge, K Millbank, L Monument and T Monument. There were no votes against the proposal therefore the proposal was carried unanimously.

86. To consider grant application from the Dereham Branch of the Royal British Legion.

Councillor K Millbank proposed that the Dereham Branch of the Royal British

Legion be given a grant of £200 for the Remembrance Day activities, this was seconded by Councillor R Hambidge and agreed.

87. **Exclusion of press and public.**

Proposed by Councillor T Birt seconded by Councillor R Hambidge it was agreed to pass a resolution to exclude the press and public from the meeting on the grounds that the business to be transacted is confidential and publicity would be prejudicial to the public interest.

88. **To consider compensation for damaged vehicle.**

Councillor T Birt proposed that even though the Council was not liable for the damage to the vehicle, it would offer the complainant £17.75 as a good will gesture towards the cost of repair. This was seconded by Councillor T Monument, put to the vote and agreed.

89. **To consider restructuring of outside staff.**

Councillor T Birt proposed Mr Mervyn Woods be appointed as Grounds Maintenance and Facilities Manager with effect from 13th October 2014, seconded by Councillor R Hambidge and agreed.

Councillor T Birt proposed that Mr Woods salary start at spine point 27, seconded by Councillor P Duigan and agreed.

Chairman