

DEREHAM TOWN COUNCIL

11th November 2014

At a meeting of the **Full Council** held on **Tuesday 11th November 2014** in the Assembly Rooms at **7.30pm**.

Present: Councillors T Birt (Chairman), A Bowyer, P Duigan, R Goreham, R Hambidge, K Millbank, L Monument and T Monument.

Also in attendance: Town Clerk A Needham, Deputy Town Clerk J Barron and County & District Councillor W Richmond.

90. **To receive apologies for absence.**

Apologies for absence for absence were received from Councillors M Fanthorpe, L Goreham and H Rogers.

91. **Declaration of Interest.**

There were no declarations of interest.

The meeting was adjourned.

District and County Councillor W Richmond advised Councillors that the planning application to install wind turbines at Bush Lane has been withdrawn. He said that he and the Town Clerk would be meeting with a member of the public who has requested a new play area be installed at Townsend Road. Councillor Richmond said that questions would be raised at the Environment, Transport and Development Committee meeting being held at County Hall regarding the development at Yaxham Road in Dereham.

Councillor P Duigan advised Councillors that the Local Plan was now out for consultation and that Breckland Council would be holding an event regarding this at the Memorial Hall on Thursday 20th November 2014.

The meeting resumed.

92. **To receive announcements.**

The Mayor, Councillor T Birt attended the following events:

19 th October 2014	Royal Naval Association (Dereham) laying up of Standard
6 th November 2014	Toftwood Village Hall AGM. Councillors K Millbank and P Duigan also attended.
8 th November 2014	Formal welcome of the Mayor of Caudebec lés Elbeuf, Laurent Bonnaterre, at the Assembly Rooms. Councillors A Bowyer, R Hambidge, K Millbank and P Duigan also attended. Followed by dinner at the George Hotel, Councillors A Bowyer, R Hambidge and K Millbank also attended.
9 th November 2014	Remembrance Sunday.
11 th November 2014	Armistice Day at Northgate School.

93. **To receive, confirm as correct and sign the minutes of the Full Council meeting held on Tuesday 14th October 2014**

Proposed by Councillor T Birt, seconded by Councillor L Monument the minutes of the Full Council 14th October 2014 were agreed and signed.

74. **Social & Welfare Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 28th October 2014**

Proposed by Councillor T Birt, seconded by Councillor L Monument, the minutes of the Social & Welfare Committee 28th October 2014 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendation was agreed and approved by the Council without amendment:

To consider final design for shelter at the new cemetery.

The design was agreed in general but it was suggested that the seating would need arms rests; it was also felt that the density of the trees in the new cemetery should be checked to ensure sufficient burial space.

95. **Markets and Buildings Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 28th October 2014**

Proposed by Councillor L Monument, seconded by Councillor P Duigan, the minutes of the Markets and Buildings Committee 28th October 2014 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council without amendments:

i) To consider locating BT Open – reach cabinets in the Market Place.

That BT Open-reach cabinets be installed in Red Lion Street and not in the central part of the Market Place.

ii) To consider replanting Ginkgo Biloba Tree on Fleece Meadow.

That the growth of the Ginkgo Biloba Tree be monitored annually.

96. **Finance and Governance Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 4th November 2014**

Proposed by Councillor T Birt, seconded by Councillor R Hambidge, the

minutes of the Finance and Governance Committee 4th November 2014 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council without amendments. Recommendations 4. ii, iii, iv were referred to the next Personnel Committee meeting.

1. To consider application for grant from Mid-Norfolk CAB.

- i) The Town Council a make a grant of £4,000 towards the running costs of the Mid-Norfolk CAB.
- ii) Given the widening disparity between the amount of funding given by Dereham Town Council, as a proportion of its population, compared with some other parish councils served by CAB, that the Mayor in collaboration with CAB should write to all the other relevant parishes to highlight this disparity and encourage all parishes to bear a fair proportion of the cost of this service

2. To consider small grants

Organisation	Amount of grant	Total Cost	Purpose of funding
Action for Children & Litcham Children's services project	£475	£1,305	To Purchase a projector and discs for sensory room for children aged 0-4 with disabilities.
Fountain of Life Church (Ashill)	£250	£8,000	To help fund debt counselling programme.

3. To consider request for additional financial assistance from the Dereham Windmill Charity.

The Council reduce level of funding already agreed to be put aside, to assist the Dereham Windmill Charity with long term maintenance, by £1,000 for seven years and to give a one off payment of £7,000 to cover the shortfall.

4. To review expenditure against budget.

- i) That £3,000 be transferred from 191- 'promoting live shows' to 126 and 127 Newsletter to enable the brochure for the Hall to be produced 4 times per year rather than twice per year.

97. To receive and adopt the minutes of the **Planning Meeting Tuesday 14th October 2014** and **Tuesday 28th October 2014.**

Proposed by Councillor T Birt, seconded by Councillor L Monument the minutes of the Planning Meetings held 14th October 2014 and 28th October 2014 were agreed and signed.

98. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor T Birt, seconded by Councillor K Millbank the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed and signed.

99. **To advise the Council of a complaint received.**

This was noted.

100. **To consider helping Breckland Council deliver their 'Participatory Budgeting' project.**

Proposed by Councillor T Birt, seconded by Councillor R Hambidge it was agreed that Dereham Town Council use the £2000 available from Breckland Council to employ Rachel Leggett to deliver the 'Participatory Budgeting' project.

101. **To sign transfer documents for Play areas and open spaces.**

This was agreed.

102. **To confirm additional Council meetings.**

It was confirmed that there would be an additional Full Council meeting held on Tuesday 2nd December 2014 to consider Local Plan Issues and Options Consultation, a Personnel Committee meeting on Tuesday 25th November 2014 and a Finance and Governance Committee meeting on Tuesday 6th January 2015.

103. **To consider sending letter to Norfolk County Council, Breckland District Council and the Police regarding unauthorised encampments on public open space.**

Proposed by Councillor T Birt, seconded by Councillor A Bowyer it was agreed that a letter is sent to Norfolk County Council, Breckland District Council, the Police and Mr George Freeman MP regarding unauthorised encampments on public open spaces.

Chairman