

# DEREHAM TOWN COUNCIL

9<sup>th</sup> July 2013

At a meeting of the **Full Council** held on **Tuesday 9<sup>th</sup> July 2013** in the Assembly Rooms at **7.30pm**.

**Present:** Councillors K Millbank (Chair), T Birt, A Bowyer, P Duigan, L Goreham, R Goreham, S Green, R Hambidge, L Monument, and T Monument.

Also in attendance: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron, Town Council Officer Amanda Wood, County and District Councillor W Richmond, Mr R Richmond, Mr C Hill (Eastern Daily Press), County Councillor Mr Gilmour, and Mr Cripps

35. **To consider apologies for absence.**  
Apologies for absence were received from Councillors H Rogers and M Fanthorpe.
36. **Declaration of Interest.**  
No declarations on interest

*The meeting was adjourned for public speaking.*

County and District Councillor W Richmond informed the meeting that the residents on Highfield Road, were delighted with the erection of the Bus Stops there on 26<sup>th</sup> & 28<sup>th</sup> June 2013.

County Councillor P Gilmour reported that he had been dealing with many reports of Antisocial Behaviour in the Toftwood area, including dealing with Antisocial Parking in Hillcrest Avenue.

County Councillor P Gilmour informed the meeting that residents in Regent Avenue were complaining about the street lighting staying on after 12:00pm as they felt it encouraged Antisocial Behaviour.

Mr Cripps a resident of Dereham informed the meeting he was unhappy about the standard of highway maintenance in Dereham.

*The meeting resumed.*

37. **To receive announcements.**  
The Mayor, Councillor K Millbank attended the following events:  
30<sup>th</sup> June 2013 Armed Forces Day  
3<sup>rd</sup> July 2013 Bishop Bonners Cottage  
The Deputy Mayor, Councillor T Birt attended the following events:  
16<sup>th</sup> June 2013 Thetford Civic Ceremony  
27<sup>th</sup> June 2013 Interview with Sky News regarding the A47  
30<sup>th</sup> June 2013 Armed Forces Day

**The Town Clerk announced changes to the dates of the following Committee Meetings:**

30 <sup>th</sup> July 2013	Personnel Meeting
6 <sup>th</sup> August 2013	Finance Meeting

38. **To receive, confirm as correct and sign the minutes of the Full Council meeting held on Tuesday 11<sup>th</sup> June 2013.**

<p>Proposed by Councillor K Millbank, seconded by Councillor T Birt, the minutes were agreed and signed subject to the following amendment in minutes item 28 to read: "To put £2000 in each years' budget for the maintenance of the Windmill and any under spend at the end of each financial year be accumulated into earmarked</p>
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reserve for the purpose of maintaining the Windmill”

39. **To receive, confirm as correct the draft minutes of the Annual Parish Meeting held on Tuesday 19<sup>th</sup> March 2013.**

The Councillors agreed that public names be noted in the minutes and the last paragraph page 5 reads:”Councillors said that the Council do meet Quality Standards in the important aspects, but when it considered re-accreditation it felt that the work required to complete re-accreditation was far more than the benefits of having Quality Status. They feel that staff time is better spent delivering other projects”.

40. **Recreation Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 25<sup>th</sup> June 2013**

Proposed by Councillor K Millbank, and seconded by Councillor A Bowyer the minutes were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were approved by the Council without any amendments:

**1. Tree Maintenance Toftwood Allotments**

That legal advice would be taken before writing to the residents, and where there is unclaimed land on the northern boundary of Toftwood Allotments the Town council will assume responsibility for the trees and the land.

**2. Rabbit Control Cemetery Road Allotments**

The council write to the Allotment holders on the northern side of the Cemetery Road Allotments, informing them that to prevent rabbits consuming and damaging the crops the Council will provide wire netting for the Allotment holders to install on the boundary. The Council will also write to the Dereham Hospital to ask them to keep the rabbits under control as stated in the Pest control Act.

**3. Nominating Assets of Community Value**

That the Councillors bring back proposals for the nomination of assets of community value to the next meeting on 27<sup>th</sup> August 2013.

**4. Assisting with application to claim Town Green**

The Town Council will assist the residents with their application for Town Green status for the land at Colin McClean Road.

**5. Employing a Freelance Professional to bring forward Moorgate Play improvements**

A freelance professional be invited to present a detailed proposal on how a project could be brought forward to improve Neatherd and Moorgate play areas at the next meeting 27<sup>th</sup> August 2013.

**6. Request from Breckland Netball Club**

The Breckland Netball club be given priority for the hire of the tennis courts on a Tuesday evening and that the Town Council would pay for the court to be marked out. The Town Council would also write to Street Sports notifying them that from September they would need to hire the tennis courts on a Monday evening rather than Tuesday evening.

**7. Street Sports free use of the Tennis Courts.**

That the Town Council invite Street Sports to re-apply if they wished to continue to use the tennis courts free of charge from October. Their application needs to be received by the 19<sup>th</sup> August to enable it to be considered at the meeting on the 27<sup>th</sup> August.

41. **Heritage and Open Spaces**

(a) To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 25<sup>th</sup> June 2013

Proposed by Councillor P Duigan, seconded by Councillor K Millbank the minutes were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising there from and vote on recommendations.

Councillors agreed that the historical and educational aspects of the 100<sup>th</sup> Anniversary of the Zeppelin be commemorated and to attribute the commemoration to remember all those people from Dereham who fought and died in World War1.

Councillors wished to reconsider the Metamec museum at the next committee meeting.

The following recommendations were approved by the Council without any amendments:

**1. Churchyard Wall Repair**

The existing tree at the corner of the churchyard wall be removed, a new tree (Prunus Avium Plena) be planted nearby so as to continue to form a feature, and the wall repaired. The Church authorities should be consulted before any of the recommendations are carried out.

**2. Action regarding Neatherd Track**

The findings of the alternative possible actions regarding Neatherd Track be brought back to the next meeting 27<sup>th</sup> August 2013.

**3. Etling Green Track**

The crushing and levelling of the Etling Green track be delayed until funding from Breckland Council has been received.

**4. Electrical upgrade in the Windmill**

To go ahead with the revised quote of £948.42 for the electrical upgrade of the Windmill. The funding would come from ear-marked reserves for the Windmill.

**5. Marking the 100<sup>th</sup> Anniversary of the Zeppelin**

The Town Clerk write a letter to Oliver Bone outlining the Town Council's interest in commemorating the 100<sup>th</sup> anniversary of the Zeppelin raid on Dereham. The Councillors agreed that the historical and educational aspects of the 100<sup>th</sup> Anniversary of the Zeppelin be commemorated and to attribute the commemoration to remember all those people from Dereham who fought and died in World War1.

**6. Easements for Osier Farm**

That the Owners of Osier farm be contacted notifying them that they would need to upgrade their current prescriptive rights if they wished to change the use from agricultural to residential. That the valuation of an upgraded easement to Osier Farm to be established by District Valuer.

**7. Traffic calming on Neatherd Track to Osier Farm**

The Town Council investigate installing speed bumps for calming the traffic on the Neatherd Track leading to Osier Farm and that the Council write to all the residents affected informing them that this is being looked into.

42. **To receive and adopt the minutes of the Planning Meetings Tuesday 14<sup>th</sup> May 2013 and Tuesday 28<sup>th</sup> May 2013**

Proposed by Councillor K Millbank, seconded by Councillor A Bowyer, the minutes of the plans meetings 11<sup>th</sup> June 2013 and 25<sup>th</sup> June 2013 were agreed and signed.

43. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor T Birt, seconded by Councillor R Hambidge the list of accounts paid, the Financial Statement and list of account to be paid were agreed and signed.

Chairman