

# DEREHAM TOWN COUNCIL

12<sup>th</sup> November 2013

At a meeting of the **Full Council** held on **Tuesday 12<sup>th</sup> November 2013** in the Assembly Rooms at **7.30pm**.

**Present:** Councillors K Millbank (Chair), T Birt, A Bowyer, P Duigan, S Green, R Goreham, R Hambidge, L Monument, T Monument, and H Rogers.

Also in attendance: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron, Council Officer Amanda Wood, County and District Councillor W Richmond, Mr R Richmond, D Firmage, and B Marsham

82. **To consider apologies for absence.**

Apologies for absence were received from Councillors L Goreham, and M Fanthorpe.

83. **Declaration of Interest.**

There were no declarations of interest

*The meeting was adjourned for public speaking.*

Mr D Firmage inquired about the progress on the refurbishment of Barwell Court Toilets.

The Clerk informed Mr Firmage that the plans and budget for the toilets had been allocated and the council is at the point of submitting the plans for planning permission. It was not possible to give a completion date at the moment.

Mr B Marsham inquired about the progress of the Old TSB Building in Norwich Street. The Clerk informed Mr Marsham that planning permission had been granted, and that he was unable to provide any further information regarding the development of the site.

*The meeting resumed.*

84. **To receive announcements.**

The Mayor, Councillor K Millbank attended the following events:  
17<sup>th</sup> October Opening of the Dereham Memorial Hall Cafe  
23<sup>rd</sup> October Mencap AGM at Aldous Park  
10<sup>th</sup> November Remembrance Service in Dereham

The Deputy Mayor, Councillor T Birt attended the following event:  
10<sup>th</sup> November Remembrance Service in Dereham

85. **To receive, confirm as correct and sign the minutes of the Full Council meeting held on Tuesday 8<sup>th</sup> October 2013.**

Proposed by Councillor K Millbank, seconded by Councillor T Birt, the minutes were agreed and signed subject to the following amendments in minute 74 and 77 to change spelling of deferred to differed
---

86. **Recreation Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 22<sup>nd</sup> October 2013**

Proposed by Councillor K Millbank, seconded by Councillor A Bowyer the minutes were agreed and signed.
--

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

No further recommendations were made

87. **Heritage and Open Spaces Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 22<sup>nd</sup> October 2013

Proposed by Councillor P Duigan, seconded by Councillor A Bowyer, the minutes were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

Councillor P Duigan wished to express the Council's thanks to Mr K Hawkins for his hard work on a clear and comprehensive Report on the Footpaths.

Councillor R Hambidge suggested Councillors walk one footpath each, every year.

No further recommendations were made.

88. **Finance and Governance Meeting**

(a) To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 29<sup>th</sup> October 2013

Proposed by Councillor T Birt, seconded by Councillor P Duigan, the minutes were agreed and signed subject to the following amendments Item 5 spelling of 'additional', item 10 spelling of 'borne' and spelling of 'debt' throughout the paper.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were proposed by Councillor T Birt, seconded by Councillor P Duigan. They were voted on and agreed on block, subject to the following amendments:

**Item 4 Friends of the Memorial Hall**

Conditions placed on the offer (bullet 4) to read " That the loan be released once a detailed budget had been produced – this would be at the discretion of the Clerk in consultation with the Chairman of Finance and the '**Chairman of Markets and Buildings**'.

Councillor R Goreham abstained from the vote

**Item 13 To discuss the format of Annual Parish meeting**

The format of the Annual Parish Meeting in future be discussed at the Full Council meeting and not at the Finance and Governance meeting.

89. **To receive and adopt the minutes of the Planning Meetings Tuesday 10<sup>th</sup> September 2013 and Tuesday 24<sup>th</sup> September 2013**

Proposed by Councillor K Millbank, seconded by Councillor A Bowyer, the minutes of the plans meetings 8<sup>th</sup> October 2013 and 22<sup>nd</sup> October 2013 were agreed and signed.

90. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor R Hambidge, seconded by Councillor T Birt, the list of accounts paid, the Financial Statement and list of account to be paid were agreed and signed.

91. **To sign the Deed of Easement for land at rear of Pear Tree Cottage – Little Neatherd.**

Proposed by Councillor R Goreham, seconded by Councillor K Millbank the Deed of Easement for land at rear of Pear Tree Cottage – Little Neatherd was agreed and signed.

92. **To consider marking boundary between Little Neatherd and Pear Tree Cottage**

Proposed by Councillor K Millbank and seconded by Councillor L Monument voted and agreed that whenever an opportunity arises all boundaries are marked out subject to there being no constraints in finance or disputes

93. **To consider a resolution towards the Town Council's commitment to the preservation of open spaces**

Proposed by Councillor R Goreham to re-affirm the Council's commitment to do everything possible to preserve open spaces in Dereham and to acknowledge the work done so far on the Town Green.

94. **To consider whether the Town council should respond to Breckland Council's proposed Local Asset Backed Vehicle**

Proposed by Councillor K Millbank and seconded by R Hambidge and agreed, to invite Breckland Council to speak to Dereham Town Council at the next Full Council meeting about their plans for Dereham including assets and open spaces.

Chairman