

DEREHAM TOWN COUNCIL

10th September 2013

At a meeting of the **Full Council** held on **Tuesday 10th September 2013** in the Assembly Rooms at **7.30pm**.

Present: Councillors K Millbank (Chair), T Birt, A Bowyer, P Duigan, L Goreham, R Goreham, R Hambidge, T Monument,

Also in attendance: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron, Town Council Officer A Wood, County and District Councillor W Richmond, Mr Bloomfield, Mr P Grimble, and Mr Harris.

57. **To consider apologies for absence.**

Apologies for absence were received from Councillors M Fanthorpe, L Monument and H Rogers.

58. **Declaration of Interest.**

There were no declarations of interest.

The meeting was adjourned for public speaking.

Mr Grimble wished to register his disappointment that the planning application for the Little Owls Day Nursery had been passed by Breckland Council.

Councillors R Goreham and T Monument expressed their concern that the area was becoming more commercialised and that alternative sites had not been considered by the Nursery. They also raised concerns regarding the increase in traffic and the limited availability of Parking. However Breckland Council have placed conditions to the application regarding the parking issue.

Councillor R Hambidge suggested that residents write to Breckland Council and invite the members of the planning committee to visit the area and see the traffic congestion within the area for themselves.

The meeting resumed.

59. **To receive announcements.**

The Mayor, Councillor K Millbank attended the following events:

29th August 2013 Opening of Kwik-Fit plus

1st September 2013 Mayors' Civic Sunday

7th September – 9th September 2013 Ruthen Germany

The Deputy Mayor Councillor T Birt attended the following events:

21st July 2013 Watton Civic Sunday

7th September 2013 Dereham Windmill Opening

9th September 2013 Battle of Britain Celebration in Cromer

Councillor P Duigan had a meeting with Councillors and representatives from Breckland Council and Norfolk County Council, Thetford, Watton, Attleborough, Swaffham and Bawdeswell regarding the future of street lighting

60. **To receive, confirm as correct and sign the minutes of the Full Council meeting held on Tuesday 9th August 2013.**

Proposed by Councillor K Millbank, seconded by Councillor R Goreham the minutes were agreed and signed.

61. **To receive, confirm as correct and sign the minutes of the Recreation Meeting held on Tuesday 27th August 2013.**

Proposed by Councillor K Millbank, seconded by Councillor A Bowyer, the minutes were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

Councillor R Hambidge suggested T Needham write a brief, detailing the breakdown of all S106 funding for the improvement to play areas.

Councillor R Goreham suggested that the Councils continued commitment to the preservation of open spaces be put as an Agenda Item at the next Full Council meeting.

The following recommendations were approved by the Council without any amendments:

I. Nominating Assets of Community Value

It was agreed that the following areas be nominated as Assets of Community Value, and that an application be made to Breckland Council to place these on their Register of Assets of Community Value.

Amenity Spaces at;

- Old Hall Road, Dale Road, Waples Way, Eaton Gardens,
 - Moorgate Road (near entrance), Old Becclesgate, Girling Road
 - St Nicholas Bowls Club near the Guildhall
- and
- Land known as Scot's Field between Westfield Road and Rashes Green

II. Moorgate and Neatherd play improvements proposal

It was agreed that the council employ Rachel Leggett to progress with the consultation for the Moorgate and Neatherd play area; subject to available funding and that Councillor Kate Millbank along with the Town Clerk be the point of contact.

III. Street Sports free use of the tennis courts

It was agreed that the free use of the tennis courts by Street Sports be withdrawn, and that Street Sports be made aware that they could apply for a Council Grant to provide the funding.

The free use will continue until the end of the year to provide Street Sports sufficient time to apply for a Grant

IV. Allotment rent 2014-2015

It was agreed that an increase in allotment rents of £2 for a standard Plot and £1 for half a plot for next year October 2014-2015 be implemented. This would make a standard size plot £20 per year. The Allotment holders to be advised of the increase for next year in this years' rent letter.

62. **To receive, confirm as correct and sign the minutes of the Heritage and Open Spaces meeting held on Tuesday 27th August 2013**

Proposed by Councillor P Duigan, and seconded by Councillor A Bowyer, the minutes were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were approved by the Council without any amendments:

I. Request regarding Metamec Museum

It was agreed that a small temporary display in the Memorial Hall be offered to exhibit the Metamec Clocks for 2-6 weeks at no charge .

II. Installing a Bus Shelter near Halfords

It was agreed that the installation of a Bus Shelter at Halfords go ahead and that the maintenance fee of £700 per year over 10 years be taken as a £7000 lump sum.

63. **To receive and adopt the minutes of the Planning Meetings Tuesday 13th August and Tuesday 27th August 2013**

Proposed by Councillor K Millbank seconded by Councillor T Birt, the minutes of the plans meetings 13th August 2013 and 27th August 2013 were agreed and signed.

64. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor K Millbank, seconded by Councillor T Birt, the list of accounts paid, the Financial Statement and list of account to be paid were agreed and signed.

65. **To consider Deeds for transfer of Surface Water Drainage Scheme from Taylor Wimpey.**

Cllr R Goreham Proposed that each deed for the Surface Water Drainage scheme, could be signed outside the Council meeting by two councillors comprising either the Mayor, Deputy Mayor or Chairman of the Finance and Governance Committee – if one of these are unavailable, then one other Councillor can substitute. This was seconded by Cllr Millbank and agreed.

From the Chair, Cllr Millbank proposed that the amended Deeds be accepted. This was agreed.

From the Chair, Cllr Millbank proposed that the management Fee be initially set at £50 per household per year and to be reviewed once the scheme has been in operation for a while, and this was agreed

The Clerk pointed out that there were a number of properties which had already been sold with a slightly different arrangement, and suggested that no deeds are signed until a satisfactory explanation of how Taylor Wimpy would be dealing with this had been received.

Councillor R Goreham would like to express the Council's thanks to Councillor L Monument for her help and time given to review the Deeds, and other documents over the years. This was supported by the whole Council

66. **Update on Boundary dispute.**

The Clerk informed the meeting that the boundary dispute has now been resolved, regarding the new land purchased at the Neatherd. The neighboring property owner no longer challenges where the council asserts exact position of the boundary to be. The Council will now obtain quotes and erect a fence along the boundary and hedge inside the boundary. The neighboring property owner has agreed to fill the trench in immediately prior to the fence being instated.

67. **Update on retaining planning consent for Fleece Meadow**

The Clerk informed the meeting that the Council wished for the work to start on site to enable the planning consent for the 14 flats to remain 'live'.

The scheme was tendered for, there were three submissions which were scrutinized by the Council's Quantity Surveyors and the contract awarded to the most competitive submission. With the professional fees, the works should be completed with the £15,000 the Council had allocated.

The work is due to start on the 16th September 2013 and be completed by the 27th September 2013 the deadline for starting work is the 30th October 2013.

68. **To consider funding to carry out consultation on improvements to Moorgate and Neatherd Play areas**

The Clerk informed the meeting that the Council has set aside £17,000 in Capital and Project Budget for Play areas and open spaces for this financial year. Of the £17,000; £7000 has already been set aside to cover the legal costs of the transfer of play areas and open spaces, £4000, has been set aside to cover the cost of discharging the planning conditions for the new land at the Neatherd. £3000 will be allocated for the consultation and therefore leave £3000.

Councillor K Millbank proposed that £3000 funding for the consultation on the improvements to Moorgate and Neatherd Play areas be made available and this was agreed. The proposal was seconded by Councillor R Hambidge. This relates to item 61(ii).

Chairman