

DEREHAM TOWN COUNCIL

5th December 2017

At a meeting of the **Finance & Governance Committee** held in the Assembly Rooms on **Tuesday 5th December 2017**.

Present: Councillors H Bushell (Chairman), H Clark, R Hambidge and L Monument.

Also in attendance Councillors A Bowyer and P Morton and Town Clerk T Needham.

1. **To receive apologies for absence.**

There were no apologies for absence.

2. **Declaration of Interest.**

Councillor P Morton declared a personal interest in the grant application for the Friends of Dereham Memorial Hall because he was on the committee.

3. **To consider grant applications.**

The following grants were recommended:

Organisation	Amount recommended	Purpose
The Milestone Society	£25	Repainting 1869 Etling Green Milestone and attach cast-iron plate.
Dementia Friendly Dereham	£500	Pay for qualified trainer to offer dementia training, production of information leaflets and promotional flag.
Dereham Band	£300	To cover cost of two afternoon concerts in Queen Mothers Garden.

4. **To consider grant applications for WW1Commeration.**

Organisation	Amount recommended	Purpose
Friends of Dereham Memorial Hall	£755	To support the production of 1 st WW themed play coming to Memorial Hall
St Nicholas Church	£630	For display boards and reproduction of photographs and records for 1 st WW display.

5. **To review expenditure against budget.**

The Net Position by cost centre was reviewed, the Clerk made the Committee aware of the following overspent budgets lines.

Cost centre	Code	Title	Explanations.
Play & Open Spaces	226	Contract Maintenance	Two factors have resulted in this overspend. Firstly, the new cemetery is now come under the Councils maintenance and secondly the warm autumn has resulted in additional cuts in October and November. Each cut costs approximately £900.
	233	Rent for Toftwood Play area	There is some back-log of rent because of the rent review. This has been repaid and the new annual rent is £1,200

6. **To receive Schedule of Petty Cash expenditure.**

This was received and noted.

7. **To consider Revenue Budgets 2018-19.**

The Committee considered the revenue budget the recommendations are attached to the minutes.

8. **To consider increases to fees and charges for 2018-19.**

The Committee recommended the following changes to fees:

Allotments 3%, Burial Fees 3%, Assembly Rooms room lettings 3%, Memorial Hall lettings 3%, Tennis Court fees 3%

9. **To consider the 5 year Capital/ Project Budget.**

The 5 year capital and projects budget was reviewed, the Clerk informed the council that the Windmill timber work required painting in the coming year and the Friends had requested £8,000 towards the cost of painting. Councillor Bowyer felt that the cost of repainting was greater than the Clerk was reporting.

The Committee agreed to recommend that the Council make up the shortfall in funds to enable the Windmill to be painted and that the Clerk would check the cost and report this to Full Council in December.

10. **To consider Precept Requirements 2018-19.**

The Committee considered the costs and risks facing the Council in 2018 through to 2023.

<p>The Committee recommended that in order to meet the Council's budget requirements and allow funding for future projects that Council Tax be increased by 4% from £140.41 per year to £146.03 per year,</p>

Chairman