

CEMETERY FEES

For interment in an earthen grave not exceeding 9 feet by 4 feet, with or without Exclusive Rights of Burial

	Dereham Resident	Non Dereham Resident
(i) Foetal Baby (NVF), stillborn, and child under 1 year	£57.13	£125.69
(ii) Child 1 to 12 years	£68.23	£150.10
(iii) Person 12 years and older	£615.00	£1353.00
(iv) Any interment of cremated remains	£129.81	£285.58
(v) Scattering of ashes	£50.00	£110.00
(vi) Burial in cemetery area set aside for kerbed graves (includes permission fee for headstone & kerbs)	£1615.00	£3553.00

Digging Fees (same for Dereham Residents and Non Dereham Residents)

For digging a 4' 6" grave	£251.82
For digging 6' 6" grave	£262.55
To re-open a grave	£235.76
Coffins over 6ft 8ins incur an additional digging fee	£154.50
A casket will incur an additional digging fee of	£154.50
<i>Digging fees will not be charged for (i) (ii) (iv)</i>	

For any interment on a Saturday the above fees will be increased by 50%
Except in case of emergency certified by a Coroner or Registered Medical Practitioner.

MEMORIALS

For permission to erect a memorial for a period of 60 years

	Dereham Resident	Non Dereham Resident
(a) A headstone and base not exceeding 3' in height	£185.28	£407.61
(b) Exceeding 3' in height	£288.45	£634.59
(c) A tablet on an ashes plot	£92.08	£202.58
(d) Additional inscription on existing memorial	£41.05	£90.31
(e) Headstone on child's grave not exceeding 24"	£92.08	£202.58
(f) Kerb stones not exceeding 34" on a child's grave (only allowed in children's area of cemetery)	£169.75	£373.46

The fees indicated for the various memorials listed above include the first Inscription.

CLERKS FEES

	Dereham Resident	Non Dereham Resident
Registration and Certificate of Grant	£21.64	£47.62
Search	£21.64	£47.62

GRAVE PURCHASE

The fee is for the Exclusive Right of Burial (EROB) for the registered owner/owners for the burial of same for the agreed time period, the fee does not include the rights of ownership of the land, nor any right to place a non-approved memorial.

	Dereham Resident	Non Dereham Resident
EROB Adult grave for 2 bodies for 60 years	£500.00	£1100.00
EROB Ashes Plot for 2 sets of ashes for 60 years	£100.00	£110.00
EROB In kerbed area Adult grave for 2 bodies for 60 years	£1000.00	£2200.00

Rules and Regulations made by the Council for the Management of Dereham Cemetery

1. The Cemetery will be open to the public daily between 8.00 a.m. and half an hour before sunset.
2. Plans showing the situation of each grave are kept at the Assembly Rooms, Dereham, and may be inspected, without charge, during normal office hours.
3. Three clear days' notice must be given to the Clerk of the Council for an interment in an earthen grave, Saturdays, Sundays and Bank Holidays are excluded in reckoning the length of notice. **This rule will not apply to any religion which requires immediate burial or, in the case of death from epidemic or endemic disease upon medical certification.**
4. All requests must be confirmed on appropriate forms and fees or charges paid at the Assembly Rooms, Dereham before the interment or, in the case of monuments, headstones and other memorials, before they are erected.
5. The certificate for the disposal of a body, or in the case of an inquest the Coroners Order for Burial, must be produced before interment. If the deceased was diagnosed with CJD or Anthrax only a single grave will be dug and it cannot be reopened for a second interment. For the burial of a still-born child an appropriate certificate issued by the Registrar of Births and Deaths or the Coroner will be required. A Certificate of Cremation must be produced before interment of ashes.
6. The time fixed for the funeral must be that at which the procession is at the Cemetery. No interment will take place after 12 noon Saturday or on Sundays, Good Friday, Christmas Day, or Bank Holidays except on the certificate of a Coroner or Registered Medical Practitioner that immediate interment is necessary. Interments may take place at the Cemetery upon payment of the ordinary fees 1st April – 31st October on Mondays between the hours of 12 noon and 3.00pm (no reopeners) and on Tuesdays, Wednesdays, Thursdays and Fridays between the hours of 9.00 a.m. and 3.00 p.m. 1st November – 31st March no interments will take place after 2.00pm.
7. Exclusive Rights of Burial may be purchased next to an existing grave. The sites of unpurchased or common graves or those reserved for cremated remains will be determined by the Council or their Clerk.
8. All graves are to be excavated by persons appointed by the Council or authorised by them and, except in the case of children's graves and graves for the reception of cremated remains, are to be dug at least 4 feet 6 inches deep (single) .It is recommended that the depth for a double should be 6 feet 6 inches, but a minimum depth of 6 feet is acceptable.

9. All grave mounds will be removed after the expiry of six months from the date of interment. Temporary markers must be erected by the undertaker but may be removed after 12 months from the date of interment. Temporary markers must be removed when a memorial (headstone etc) is erected. If you wish to have the temporary marker returned to you please ensure you inform the undertaker, stonemason and Dereham Town Council.
10. No monument of any sort will be allowed to be erected or placed on any grave or in any part of the Cemetery without the consent of the Council. Permission to erect a headstone and A Grant of Rights to Erect and Maintain a Memorial is normally applied for by the stonemason. Before any monument is placed or erected a drawing thereof, with the proposed inscription and details of any decorative engraving, must be left at the Council Office for at least seven days in order to obtain the necessary approval. All applications must be accompanied by the appropriate fee. No approval will be given until the fees are received. Any question concerning the fitness of any inscription or the design or material construction of any monument erected or placed on consecrated ground shall be determined by the Bishop of the Diocese. **If any monument is erected in violation of the Regulations of the Council, the same may at any time be removed by the Council without notice.**

MEMORIALS which may be permitted are to be only in the form of:-

- (a) A Headstone and base not exceeding 2'6" in width and 4" in thickness
- (b) A maximum of 2 vases permitted per grave, these must be placed on the concrete plinth to the side of the headstone. **Flower vases must not be glass.**
- (c) In the Ashes section, a tablet not exceeding 1'6" x 1'6" will be permitted. All tablets must be placed on a plinth which will be provided by the council
- (d) A maximum height of 24" will be permitted for a Headstone on a child's grave.

It is not permitted to place a Flat Tablet onto an existing grave with a headstone.

Unapproved materials such as stones metal/hoop wire lawn edging placed around graves will be removed without notice.

Nothing should be placed in front of the plinth of the headstone and unauthorised temporary memorials including wreathes, ornaments, vases and silk flowers may be removed without notice and disposed of by the council.

11. Any person removing, installing or repairing a memorial must use such means as the Clerk of the Council shall direct for the protection of the grass and the walkways during the progress of the work. Such persons shall, upon completion of the work, clear away any materials not used, or any other rubbish deposited on the site of the works to the satisfaction of the Clerk of the Council, and shall be responsible for any damage done in carrying out and completing any of the above works.

FIXING All memorials must be installed in compliance with BS8415 and conform with conditions specified in the current Burial Regulations and the Code of Working Practice of NAMM.

All memorials must be erected to the specifications applicable at the time. These may change at various times in line with Government and stonemasons guidance.

12. All monuments shall be inscribed with the grave section, row and number to which they relate. Any monument/inscription for a person not interred in Dereham Cemetery must indicate that fact (eg “interred elsewhere”, “buried at sea”, etc)
13. **At least 24 hours notice must be given to the Council Office before the monument is erected to avoid clashing with other activities in the cemetery.**
14. All monuments shall, after erection, be kept in good repair by the owner and unless this is done the Council reserve the right to cause them to be repaired or removed at the owner's expense. Cleaning of any memorial stone is the responsibility of the owner of the stone. **If any monument is erected in violation of the Regulations of the Council, the same may at any time be removed by the Council without notice.**
15. No Shrubs, plants or flowers may be planted within the Cemetery or on any grave therein, nor may any shrubs, plants or flowers be cut or carried away without consent. The Council reserve the right to prune, cut down or dig up and remove any shrub, plant or flower planted without authorisation or which in their opinion has become unsightly or overgrown.
16. Motor vehicles are prohibited from entering the Cemetery other than for the purposes of funerals and in connection with the erection and maintenance of monuments, otherwise than with the permission of the Cemetery Attendant or Clerk of the Council. **This rule will not apply to any approved means of invalid conveyance.**
17. Every person who shall wilfully destroy or injure any building, wall, fence or seat belonging to the Cemetery, or destroy, damage or injure any tree or plant therein, or who shall daub or disfigure any wall thereof, or put up any bill therein or on any wall thereof, or wilfully destroy injure or deface any monument, tablet, inscription or grave stone within the Cemetery, or do any other wilful damage therein shall be liable for prosecution.
18. Children under twelve years of age will not be allowed within the Cemetery except under the care of a responsible adult; and visitors will be expected to observe proper decorum at all times.
19. No person shall be allowed to offer goods for sale or to solicit orders for the sale of any goods within the Cemetery. Offenders will be liable to expulsion.

20. Every person who shall play at any game or sport, or discharge firearms, save at a military funeral, in the Cemetery or who shall wilfully and unlawfully disturb any person assembled in the Cemetery for the purpose of burying anybody therein, or who shall commit any nuisance within the Cemetery, shall be liable for prosecution.
21. The consumption of alcohol within the Cemetery is strictly prohibited.
22. Persons bringing dogs in to the Cemetery must keep them on a lead and under proper control at all times.
23. The riding of horses through and within the Cemetery is strictly prohibited.
24. The riding of cycles and motorcycles through and within the Cemetery is strictly prohibited.
25. The Council reserve the right from time to time to make alterations or additions to the foregoing Rules and Regulations consistent with the Burial Acts. The Regulations of Her Majesty's Secretary of State, under the Burial Acts, and applicable to the Cemetery must be considered as incorporated herewith.

**DEREHAM
TOWN COUNCIL**

**RULES REGULATIONS
AND FEES
FOR**

DEREHAM CEMETERY



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